

Name and Last name:

Warsaw,

Student number:

Semester of studies Year of studies Major: Type of studies

REQUEST ONLY FOR STUDENTS, WHO DECLARED NOT ENOUGH ECTS POINTS

REQUEST FOR CONDITIONAL ENROLMENT DUE TO NOT ENOUGH ECTS POINTS // REQUEST FOR CONDITIONAL ENROLMENT / REPEATING OF SEMESTER AND SUBSCRIBING TO THE REPEATED SUBJECTS IN CASE OF NOT ENOUGH ECTS POINTS AND FAILING OF OTHER SUBJECTS

I kindly ask for consent for:

	Conditional enrolment for semester (number) in sem. (summer/winter) in acad. year		Repeating of semester (number) in sem. (summer/winter) in acad. year
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and – in case of failing subjects – to subscribe me to repeated subjects.

Please check with X only one square (and properly fill dotted places for the square). [Students, who lack only ECTS points, mark „conditional enrolment“.]

I ask for conditional enrolment or repeating of semester because of declaring not enough ECTS points:

Missing amount of undeclared ECTS points compared to the number of finished semesters multiplied by 30 (please give the number of undeclared ECTS points):	
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and – if applicable – due to fail of below mentioned subjects (at the same time I ask to be subscribed to repeated subjects):

No	Course code of failed subject	Failed subject	Way of subscription for repeated subject (please check only one square for each subject)	Preferred lecturer of repeated subject
1			<input type="checkbox"/> I declare that I am subscribed for this subject in Virtual Deans Office (VDO). <input type="checkbox"/> I ask to be subscribed to repeated subject conducted by lecturer mentioned aside.	Name and Last name:
				Code:
2			<input type="checkbox"/> I declare that I am subscribed for this subject in Virtual Deans Office (VDO). <input type="checkbox"/> I ask to be subscribed to repeated subject conducted by lecturer mentioned aside.	Name and Last name:
				Code:
3			<input type="checkbox"/> I declare that I am subscribed for this subject in Virtual Deans Office (VDO). <input type="checkbox"/> I ask to be subscribed to repeated subject conducted by lecturer mentioned aside.	Name and Last name:
				Code:

The choice below applies only to repeating of semester (checking both squares or checking none means option „NO“):

- I ask for foreign languages to be left in the declaration for the repeated semester (choose appropriate): YES NO

I DECLARE, THAT THE ABOVE MENTIONED LIST CONTAINS ALL SUBJECTS THAT I KNOW OF, THAT I FAILED IN A GIVEN SEMESTER. IF THE LIST WILL BE INCOMPLETE AND OTHER FAILED SUBJECTS WILL APPEAR, I ACKNOWLEDGE THE POSSIBILITY OF LATER CHANGE OF GIVEN DECISION OR NOT CONSIDERING OF THE REQUEST.

In addition, I acknowledge that:

- Subscription to repeated subjects (which were not registered in VDO) may require deleting other subjects, especially subjects that collide (without separate announcement);
- Giving the preferred lecturer doesn't mean the subscription to the classes of said lecturer (i.e. in case of lack of places by the preferred lecturer, higher number of places by other lecturers or possibility of subscription for classes that don't collide with others, if this classes make collision), it may not require also subscription to the subject with any lecturer (i.e. in case of lack of places by all lecturers or not starting of subject);
- Giving of false information in fourth column (i.e. checking both squares or giving the false declaration of subscription to the subject) or not filling of fourth column may cause subscribing to repeated subject by the Dean's Office to any lecturer (without separate announcement);
- In case of consent for repeating of semester, all subjects other than the repeated subjects will be deleted from the declaration for the repeated semester (except of language classes; in relation to languages, deleting or leaving the foreign languages depends on check box under the table).

I commit to continuous tracking of class schedule in Virtual Dean's Office until receiving of the decision resulting with subscription for repeated subjects, since until then the final form of individual class schedule will be known.

In case of not subscribing me to the repeated subject, I declare to realize this subject in first possible later semester.

I DECLARE TO REALIZE MISSING ECTS POINTS UNTIL THE END OF THE SEMESTER I AM APPLYING FOR THE CONDITIONAL ENROLMENT, OR – IN CASE OF APPLYING FOR REPEATING SEMESTER – UNTIL THE END OF THE SEMESTER AFTER THE REPEATED ONE.

COMMENTS OF THE ASSISTANT:

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Student's signature

DEAN'S DECISION: