



# SGH

Year	2017/2018	
Course title	Praktyka zawodowa (kierunek Finance and Accounting, II stopień)	
Course number	250081	3 ECTS points

## A. Course objective

The primary purpose of professional practice is to acquire practical skills that complement and deepen knowledge gained by the student during classes at SGH. Implementation of practice creates an opportunity to confirm and develop professional competence of students in the framework of the training Finance and Accounting, as well as acquiring knowledge of general and specified, skills of practical application of knowledge and shaping attitudes of potential employers and co-workers.

## B. Course syllabus

The practice runs according to schedule work in appointed entity or institution and requires the presence of a student in the place of its implementation, during of agreed earlier days and hours of work in a company or institution accepting the student to practice.

## C. Educational outcome

Knowledge	<ul style="list-style-type: none"><li>To know how knowledge and skills in the area of Finance and Accounting can be used in the business activity</li><li>To know what is the meaning of professionalism and in the operation of the company</li><li>To know what may be the consequences of a business (financial and others) lack of due diligence in the performance of professional tasks</li></ul>
Skills	<ul style="list-style-type: none"><li>Improves the ability of work time planning, effective communication in cooperation with a team of employees</li><li>Shapes observation and the ability of independent and critical thinking</li><li>Learns the profession and the scope of the duties</li></ul>
Social competencies	<ul style="list-style-type: none"><li>student meets the expectations of employers with respect to future employees in terms of attitudes, including ethical attitudes and compares them with its own characteristics and capabilities</li><li>student establish professional contacts, enabling them to use when searching for a job or entity seeking to research carried out in the framework of the work carried out during the study program, Finance and Accounting, and - ultimately - in the preparation of the master thesis.</li></ul>

## D. Semester time table

1	Practical use of knowledge and skills acquired during the study
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- 2 Complement the theoretical and practical knowledge in the field of organizational and technical solutions using the knowledge from the area of finance and accounting
- 3 Familiarize themselves with the functioning and organization of the business entity or institution
- 4 Getting to know different areas of application of information technologies in the area of finance and accounting
- 5 Designed for tasks and projects
- 6 To know the work environment and gain the skills to adapt in a variety of professional teams

#### E. Basic literature

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#### F. Supplementary literature

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#### H. Numbers of required prerequisites

not required

#### I. Course size and mode

	Full-time	Saturday-Sunday	Afternoon
<b>Total:</b>	90	90	90
Praktyka	90	90	90

#### J. Final mark composition

others (Based on internship diary.) 100%

#### K. Foreign language requirements

English

#### L. Selection criteria

(See: individual offer)

#### M. Methods applied

(See: individual offer)